

VILLAGE LANDLORDS
CONSTITUTION AND BYLAWS

Article I. Name

The name of the Club shall be: VILLAGE LANDLORDS

Article II. Object

Section 1. The objectives of the Club shall be:

- A. Enhance, perpetuate and expand an interest in the Department 56 Collections and their related accessories.
- B. Provide an opportunity for fun, enjoyment and fellowship among those who enjoy and appreciate these collectibles.

Section 2. The Club shall not be conducted or operated for the financial profit of the Club or any of its individual members. Therefore, the Club's name may not be used by anyone in any form except with written permission of the Executive Board.

Section 3. The Village Landlords shall maintain membership in the National Council of Clubs (NCC) organization, paying dues annually.

Article III. Members

Section 1. There shall be one (1) type of membership:

Regular dues paying member.

Section 2. Membership privileges are as follows:

One vote for each regular member.

Section 3. Annual membership dues shall be:

Regular members - \$15.00 per person - \$25.00 per family (2)

Section 4. Annual dues become payable:

A. Annual dues become payable January 1st and are delinquent on February 1st.

B. Annual dues become payable in full upon joining the Club for membership and then are pro-rated at the following January.

Section 5. Membership may be terminated by:

A. Written resignation, submitted to the Secretary.

B. Failure to maintain current dues.

Article IV. Officers/Executive Board

Section 1. The officers of the Club shall be:

1. President, 2. Vice-President, 3. 2nd-Vice-President (Ways and Means), 4. Secretary, 5. Treasurer, 6. Programs, 7. Membership. Officers shall be elected for a two year term.

The officers shall perform the duties prescribed by these bylaws, by direction of the Executive Board and by the parliamentary authority of Robert's Rules of Order (latest edition).

Section 2. The Executive Board shall be comprised of the duly elected officers and the chairpersons of standing committees and the immediate past president who shall serve as a non-voting advisor. Standing committees will include Publicity, Newsletter, Hospitality and Parliamentarian. The Executive Board shall be chaired by the President and shall have responsibility for conducting the business of the Club. Any vacancy on the Executive Board shall be filled until the next annual election by a majority vote of the Executive Board. Should the office of the President be vacated during a term of office, the Vice-President shall become president. The Executive Board shall approve any moneys disbursed over \$50.00. It then goes to the general assembly for approval. All committee activities shall be presented to the Board for approval and reported at the General Meeting.

Section 3. At the discretion of the Executive Board any Officer or Chairperson who fails to perform their assigned duties may be removed from office.

Section 4. THE PRESIDENT - The President shall preside at all meetings of the

Executive Board and General Meetings of the organization, and shall be a member Ex-Officio of all committees except the nominating committee. May create other committees or select chairpersons not otherwise provided for in these By-Laws. Shall co-sign all

checks with the Treasurer. Shall sign all contracts after approval of the Executive Board. Shall serve as the Club liaison to other clubs, regional organizations or shall appoint a representative as appropriate. Shall be one of the NCC Representatives. Shall appoint a Parliamentarian.

THE VICE-PRESIDENT - The Vice-President shall perform the duties of an absent President and shall arrange for door prizes for the General Meeting. The Vice-President shall be a liaison with NCC (NCC-REP), and Department-56 for functions requiring their participation. CLUB SECRETARY - The Secretary shall keep appropriate written minutes of General Meetings and Board Meeting and present such minutes to both. Shall incorporate motions, Treasurer's Report and appropriate correspondence in the minutes. Shall carry on the correspondence of the Club as needed.

CLUB TREASURER - The Treasurer shall be the custodian of all funds, collecting fees and dues and paying all authorized expense vouchers and keeping records of income and disbursements. The itemized account of all receipts and disbursements shall be part of the records of the Secretary, covering the balance period time from Board Meeting to Board Meeting, and be read at each Board and General Meetings. Shall co-sign all checks with the President or in absence of the President, the Vice-President. Shall chair the Budget Committee which shall meet annually, prior to the Annual Meeting. Shall provide all records and checkbooks for an annual audit, to be done by appointment from the Executive Board and to be presented prior to the Annual Meeting.

2ND VICE-PRESIDENT (WAYS AND MEANS) - Shall be in charge of any and all events for raising funds. May appoint a chairperson(s) to organize any of these fund raising events.

PROGRAMS - Shall be responsible for securing the location for the General Meeting and arranging suitable programs for the Club. Shall conduct the raffles at the meeting and introduce the speaker and topics at the monthly meetings. Shall announce planned programs for upcoming meeting.

MEMBERSHIP - Shall be responsible for a roster of all members, providing the Newsletter Chairperson with updated labels. Shall keep all new members and renewal forms, with payment given to Treasurer. Shall devise a telephone committee for passing information on to the members. Organize committee to promote the Village Landlords with dealers for future memberships.

Article V. Meetings, Elections and Committees

- Section 1. The Club will hold, at minimum, monthly meetings in January, February, March, April, September, October and November. The dates of the meetings shall be set by the Executive Board. A December meeting may be a party for the membership hosted by the Village Landlords, voted upon yearly by the Board. The January meeting shall be designated as the Annual Meeting.
- Section 2. Special meetings may be called by the President at any time or by petition of three members of the Executive Board.
- Section 3. A quorum for a regular or special meeting shall be ten percent (10%) of the Regular members.
- Section 4. The Executive Board shall meet two weeks prior to each General Meeting at which time all Newsletter articles are due.
- Section 5. A Nominating Committee shall be formed in September. The Nominating Committee shall consist of one member selected from the Board and two members selected from the General Membership. The Committee shall elect its own chairperson. The slate of Officers shall be presented at the November meeting, at which time nominations from the floor shall be accepted. The election of officers shall be held in January.
- Section 6. The elected Officers shall take office immediately upon the conclusion of the Annual Meeting and each retiring Officer shall turn over to his/her successor in office all properties and records relating to that office at that time, or within thirty (30) days.
- Section 7. Only persons whose dues are current are entitled to vote. Votes on Officers at the Annual Meeting shall be by ballot.

Section 8. No person shall serve for more than two (2) consecutive terms in the same office.

Section 9. The term of each office is two (2) years.

Article VI. Amendments and Parliamentary Authority

Section 1. The Constitution and By-laws may be amended as follows:

A. The proposed amendments must be submitted to the President.

B. The proposed amendments must be:

1. Read to the membership at the prior meeting before the vote, OR

2. Published in the Newsletter before the vote, OR

3. Copies mailed to the Regular members at least two (2) weeks before the vote.

C. The vote may take place at a regular or special membership meeting and passage shall be by Majority vote of the regular members present.

Section 2. All business of the Club shall be subject to the parliamentary authority of Robert's Rules of Order (latest edition).

Article VII. Dissolution

The Club may be dissolved at any time by the consent of not less than 2/3 of the Regular members. Upon dissolution, all debts shall be paid and any remaining funds and assets shall be given to a charity determined by the Executive Board.

Date Accepted/Approved: September 11, 1994

Date Amended: May 21, 1995, August 11, 1996, January 24, 1999

Secretary_____

Article IV Section 4, Treasurer

Added ammendment to the above to read:

When two or more authorized check signers are to be out of town at the same time, one of the authorized signers will be permitted to pre-sign two checks for use as needed by the Treasurer.

Date Accepted/Approved: October 24, 1999

Date Ammended: October 24, 1999

As part of the committee of amending the by-laws, I am in agreement with and submit these new by-laws to be voted into effect by the General Membership.

Name(s)_____

Date_____

Return signed and dated agreement to Village Landlords, PO Box 670093
Coral Springs, FL 33067

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